# Alias identity activation request

**I, the undersigned**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Name: | | |  | | | | |  |  | | | | |  |  |
|  |  | | First name | | | | |  | Middle name | | | | |  | Last name |
| Date of birth: | | |  |  |  |  |  |  |
|  |  | | DD |  | MM |  | YYYY |  |  |  | | | |  |  |
| Place of birth: | | |  | | | | | | | |  |  |  | |  |
|  | | | City | | | | | | | |  | Province |  | | State |
| Residence: | | |  | | | | | | | | | | | | |
|  |  | | Street/square | | | | | | | | | | | | |
|  | | |  | | | | | | | |  |  |  | |  |
|  | | | City | | | | | | | |  | Province |  | | State |
|  |  | |  | | | | | | | | | | | | |
|  |  | Enrolled in degree program/Master/other at Università Commerciale “Luigi Bocconi” (“Università Bocconi”): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | |
|  |  | Lecturer at Università Commerciale “Luigi Bocconi” (“Università Bocconi”) | | | | | | | | | | | | | |
|  |  | Member of Staff of the Università Commerciale “Luigi Bocconi” (“Università Bocconi”) | | | | | | | | | | | | | |
| Registration number: | | |  | | | | | | | | | | | | |

**DECLARE**

assuming all civil and criminal liability in this regard, based on the principle of freedom of gender self-determination, that I am in a situation of gender nonconformity that warrants a change in gender identity and name, and therefore

**REQUEST**

to Università Bocconi the activation of an Alias identity, as provided for in art. 4 of the Regulations for the activation and management of the Alias Identity, issued by Università Bocconi on

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| 01.01.2022 | (the “Regulation”) |

To this end, pursuant to art. 4 of the Regulations, I declare to choose the name of

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I, the undersigned, further declare that I have read and accept the provisions of the Confidentiality Agreement and the Rules and Regulations and that I am therefore aware of the commitments that I must undertake.

I, the undersigned, declare that any and all communications regarding this application and the Alias procedure will be transmitted by Università Bocconi to the current e-mail address indicated below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | |  |  | | --- | --- | | My e-ail address |  | |  |

Attached hereto:

- Confidentiality Agreement signed by the Applicant

- Copy of the Applicant's identity document.

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| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| Place |  | Date |  | Signature |
|  |  |  |  |  |

Privacy Policy

With the following privacy policy, Università Commerciale "Luigi Bocconi" (hereinafter the "University" or the "Data Controller") hereby informs that – pursuant to and for the purposes of the provisions of article 13 of the European Regulation 2016/679 on the protection of personal data ("GDPR") – the Applicant's ("Applicant") personal data will be processed through electronic and manual tools in Italy.

This information is prepared on the basis of the principle of transparency and all the elements required by the GDPR and is divided into individual sections in order to make reading faster, simpler and easier to understand (hereinafter "Information").

1. Data Controller

The Data Controller is Università Commerciale “Luigi Bocconi”, with headquarters at Via Roberto Sarfatti, n. 25, 20136 Milan (Italy).

1. Purposes of Processing.

The Applicant's personal data will be collected in order to allow the activation of the procedure aimed at attributing the Alias identity to the Data Subject/Applicant, in the ways and terms that will be communicated by the Data Controller to the Applicant.

The administrative procedure provides for the temporary replacement of the first name in the Data Controller's registry with a different name chosen by the Applicant (hereinafter the "Alias") to be used on University platforms and any other of the Data Controller's tools or infrastructures.

It should be noted that the Alias is processed by the University for the sole purpose of allowing the Applicant to exercise their fundamental freedoms.

1. Type of Data Processed.

The Data Controller will process the following personal data:

1. first and last name;
2. place and date of birth;
3. address;
4. student ID number;
5. role held within the University (only if the Applicant is a Faculty or staff member).

The Data Controller will process the Alias chosen by the Applicant from which the interested party's sexual preference could be inferred. This personal data will be understood as "special data" pursuant to and for the purposes of art. 9 of the GDPR and, as such, processed with all the precautions required by the legal system for this type of personal data.

1. Legal Basis of Data Processing.

The processing of personal data, in consideration of the fact that the procedure is activated on the basis of a formal request sent by the Applicant when completing this form, has its legal basis in the expression of consent to the processing of data, freely provided by the Applicant.

1. Compulsory or Optional Nature of Data Provision and Consequences of Any Refusal to Provide Data.

The provision of personal data, including the Alias, is necessary for the achievement of the aforementioned purposes and, in particular, to allow the Data Controller to activate the Alias procedure and to attribute an Alias identity which will entail, by way of an example but not limited to, the release of:

* a badge containing the Alias name chosen by the Applicant,
* new email account
* nameplate and any other tools/accessories that are necessary in relation to the Applicant's career and position at the University and related activities (if the Applicant is Faculty member or a Staff member);

Missing, partial or incorrect provision of data will make it impossible for the Data Controller to proceed with the activation and attribution of the Alias identity.

1. Withdrawing Consent.

The Data Controller recognizes and guarantees the right to withdraw the consent provided at any time, in full and/or in part. This will not affect the lawfulness of the processing based on the consent given before the withdrawal.

Any withdrawals will not allow the Applicant to benefit from the effects deriving from the requested Alias procedure.

To withdraw consent, simply contact the Data Controller at the following address dpo@unibocconi.it

1. Communication of Personal Data.

The Applicant's personal data will be processed exclusively by persons authorized to process data pursuant to Article 29 of the GDPR and by legal and physical persons appointed pursuant to Article 28 of the GDPR as Data Processors, in compliance with GDPR legislation, in order to carry out all processing activities necessary to pursue the detailed purposes in this Policy.

Personal data may be disclosed to public bodies or the judicial authority, where required by law or to prevent or repress the commission of an offense.

1. Duration of Data Retention.

The Applicant's personal data for the indicated purposes will be processed by the Data Controller until the express withdrawal of the freely given consent.

1. Territorial Scope of the Processing.

The Applicant's personal data will be processed by the Data Controller within the territory of the European Union.

1. Rights of Data Subjects.

Pursuant to Articles 15 and subsequent articles of the GDPR, the Applicant may, at any time, exercise the rights expressly recognized to him/her and in particular obtain:

* confirmation whether or not personal data concerning you is being processed and access to the data and the following information: processing purposes, categories of personal data, recipients and/or categories of recipient, storage period;
* correction of inaccurate personal data and/or the integration of incomplete personal data, also by providing an additional statement;
* deletion of personal data, in the cases provided for by the GDPR;
* limitation in the processing in the cases provided for by current privacy legislation;
* the portability of personal data and/or request the direct transmission of data to another Data Controller;
* opposition to the processing at any time, for reasons related to the Applicant's particular situation, to the processing of personal data concerning him/her in full compliance with current privacy legislation, as well as for purposes related to marketing and profiling.

The Applicant may exercise his/her rights by contacting the following email, attaching a copy of a valid ID: dpo@unibocconi.it

If the Applicant believes that the processing of data is contrary to the current privacy legislation, he/she is hereby informed that file a complaint can be filed at any time to the competent control authority (Garante per la Protezione dei Dati Personali), pursuant to article 77 of the GDPR.

Milan, \_\_\_\_\_\_\_\_\_\_\_\_

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|  | I have read and understand the Privacy Policy |  | I consent to the processing of personal data for the purposes indicated |